

**J.B.S.P. Mandal's**  
**Mahila Mahavidyalaya, Georai**

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**Internal Quality Assurance Cell**

**Meetings**

**2020-2021**

**(1-08-2020 to 30-08-2021)**

**Due to COVID-19**

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**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalaya, Georai**  
**Internal Quality Assurance Cell (IQAC)**

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**Notice**

**Date: 10/08/2020**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 12/08/2020 at the office of the IQAC at 2.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting. Review of the action taken report.
2. Preparation of Academic Calendar of the College/ Department/ Support Services as per the revised calendar of University due to COVID
3. Adoption of precautionary measures for COVID-19
4. To organize Vaccination Camps for Faculty and Students
5. Meticulous implementation of online classes
6. Preparation and submission of AQAR
7. Attainment of Course/ Programme outcomes
8. Women empowerment initiatives
9. Field Visits/ Projects

## **Minutes of the Meeting**

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**Meeting No. 01**

**Time: 2.00 p. m.     Date: 12/08/2020**

**Venue : Office of the Internal Quality Assurance Cell**

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The meeting of the Internal Quality Assurance Cell was held on 12/08/2020 at 2.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.


At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

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<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report.	Reviewed and Resolved. Action taken report was evaluated. All the tasks were completed.
2	Preparation of Academic Calendar of the College/ Department/ Support Services	It was decided to prepare Academic Calendar as per the Revised University Guidelines due to COVID-19 pandemic
3	Adoption of precautionary measures for COVID-19	It was decided to prepare SOP for students and teachers during COVID-19
4	To organize Vaccination Camps for Faculty and Students	It was resolved to organize Vaccination Camps for faculty, students, women and girls in the adopted village
5	Meticulous implementation of online classes	Teachers will be encouraged to participate in ICT Workshops for the effective use of technology for teaching. Recorded videos will be uploaded on YouTube for the students who missed the lectures due to Network issues
6	Preparation and submission of AQAR	It was decided to collect the data in the stipulated format and submit the same within the given time span by NAAC
7	Attainment of Course/	It was resolved that each teacher will calculate the attainment of Course / Programme outcomes as per Blooms

	Programme outcomes	Taxonomy taking into consideration of the results of the previous examinations
8	Women empowerment initiatives	Resolved that women empowerment activities organized
9	Field Visits/ Projects	It was decided to conduct regular activities

  
**CO-ORDINATOR**  
**IQAC**  
**Coordinator IQAC**  
 Mahila Mahavidyalaya,  
 Georai, Dist.Beed-431127

  
**Principal**  
**Principal**  
 J.B.S.P.M.'s Mahila Mahavidyalaya,  
 Georai, Dist.Beed-431127

## Action Taken Report


15/11/2020

In compliance with the resolution made in the meeting of IQAC which was held on 12/08/2020, the following activities were successfully carried out.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>	<b>Action Taken</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report.	Reviewed and Resolved. Action taken report was evaluated.	All the tasks were completed.
2	Preparation of Academic Calendar of the College/ Department/ Support Services	It was decided to prepare Academic Calendar as per the Revised University Guidelines due to COVID-19 pandemic	The Head of the Departments, Coordinator of Support Services, IQAC prepared Academic Calendar
3	Adoption of precautionary measures for COVID-19	It was decided to prepare SOP for students and teachers during COVID-19	IQAC prepared SOP and displayed the same on the notice board, website and communicated to students through whatsapp
4	To organize Vaccination Camps for Faculty and Students	It was resolved to organize Vaccination Camps for faculty, students, women and girls in the adopted village	In collaboration with Sub-District Hospital, Vaccination Camps were organized
5	Meticulous implementation of online classes	Teachers will be encouraged to participate in ICT Workshops for the effective use of technology for teaching. Recorded videos will be uploaded on YouTube for the students who missed the lectures due to Network issues	Teachers participated in ICT workshops, conduct online classes, prepared PPTs and also sent recorded videos to the students who were unable to attend online classes
6	Preparation and submission of AQAR	It was decided to collect the data in the stipulated format and submit the same within the given time span by NAAC	IQAC collected data from various Departments

7	Course/ Programme Attainment	It was resolved that each teacher will calculate the Course / Programme attainment as per OBE and the results of the previous examinations	As per the format provided by IQAC, teachers prepared Course Attainment. IQAC prepared Programme Attainments as per the guidelines
8	Women empowerment initiatives	Resolved that women empowerment activities such as Health Check-up, , Legal awareness, Self Defence Camps, etc will be organized	Some of the activities were conducted

  
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**Principal**  
**Principal**  
 J.B.S.P.M.'s Mahila Mahavidyalaya,  
 Georai, Dist.Beed-431127

**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalaya, Georai**  
**Internal Quality Assurance Cell (IQAC)**

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**Notice**

**Date: 30/08/2020**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 02/09/2020 at the office of the IQAC at 1.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting. Review of the Action Taken Report.
2. To evaluate collected data for AQAR
3. To conduct webinars
4. To renew internet plan and increase the speed

## **Minutes of the Meeting**

**Meeting No. 02**

**Time: 2.00 p. m.**

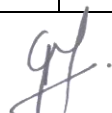
**Date: 02/09/2020**

**Venue : Office of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on 02/09/2020 at 1.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.

At the outset, Dr. Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the Action Taken Report.	Reviewed and Resolved.  Action Taken Report was evaluated. All the tasks were completed
2	To evaluate collected data for AQAR	Discussion on collected data for AQAR. It was decided to revise some of the topics.
3	To conduct webinars	Resolved that due to COVID, each department should conduct webinars
4	To provide various study material	Study material was shared on whatsapp groups videos a.d ppts also shared

  
**Coordinator IQAC**  
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IQAC  
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Georai, Dist.Beed-431127

  
**Principal**  
Principal  
J.B.S.P.M. Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127




## Action Taken Report

11/12/2020

In compliance with the resolution made in the meeting of IQAC which was held on 02/09/2020, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the Action Taken Report.	Reviewed and Resolved. Action Taken Report was evaluated.	All the tasks were completed
2	To evaluate collected data for AQAR	Discussion on collected data for AQAR. It was decided to revise some of the topics.	Revised the draft of AQAR
3	To conduct webinars	Resolved that due to COVID, each department should conduct webinars	Webinars were conducted by some Departments.
4	To renew internet plan and increase the speed	To conduct online classes, it was decided to change the previous plan of the Internet and apply for 100 mbps Plan	Broadband 100 mbps started

  
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Principal  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalaya, Georai**  
**Internal Quality Assurance Cell (IQAC)**


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**Notice**

**Date: 30/09/2020**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 01/10/2020 at the office of the IQAC at 2.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting. Review of the Action Taken Report.
2. To analyze the Appraisals of the Non-teaching staff in the previous year
3. To analyze the feedback of the stakeholders on syllabus
4. To review the admission process

## Minutes of the Meeting

Meeting No. 03

Time: 2.00 p. m.

Date: 01/10/2020

Venue : Office of the Internal Quality Assurance Cell

The meeting of the Internal Quality Assurance Cell was held on 01/10/2020 at 2.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.

At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

Sr. No.	Agenda	Resolution
1	To review and confirm minutes of the previous meeting. Review of the Action Taken Report.	Reviewed and Resolved. Action Taken Report was evaluated. All the tasks were completed
2	To analyse the Appraisals of the Non-teaching staff in the previous year	It was decided the Registrar should prepare the CR report of the Non-teaching staff as per the format and submit the same to the Principal
3	To analyse the feedback of the stakeholders on syllabus	Resolved that the Feedback Committee would analyse the collected Feedback and prepare a report. The measures will be taken after analysis of the report
4	To review the admission process	It was decided to review the admission process and to find out how many seats were filled against sanctioned seats

  
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Coordinator IQAC  
Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

  
Principal  
Principal  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

## Action Taken Report

30/10/2020

In compliance with the resolution made in the meeting of IQAC which was held on 01/09/2020, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the Action Taken Report.	Reviewed and Resolved. Action Taken Report was evaluated.	All the tasks were completed
2	To analyse the Appraisals of the Non-teaching staff in the previous year	It was decided that the Registrar should prepare the CR report of the Non-teaching staff as per the format and submit the same to the Principal	The Registrar prepared the Appraisals of the Non-teaching staff and submitted the same to the Principal
3	To analyse the feedback of the stakeholders on syllabus	Resolved that the Feedback Committee would analyse the collected Feedback and prepare a report. The measures will be taken after analysis of the report	Feedback Committee prepared a Report and submitted the same to IQAC for further necessary action.
4	To review the admission process	It was decided to review the admission process and to find out how many seats were filled against sanctioned seats	Admissions were done as per expectations. It is observed that there is slight decline in admissions due to COVID

  
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**Principal**  
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Georai, Dist.Beed-431127

**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalaya, Georai**  
**Internal Quality Assurance Cell (IQAC)**

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**Notice**

**Date: 30/01/2021**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 01/02/2021 at the office of the IQAC at 2.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR**  
**IQAC**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting.  
Review of the action taken report
2. To review the research activities done under Collaboration  
with other Institutions
3. To organize COVID-19 awareness programme

## **Minutes of the Meeting**

**Meeting No. 07**

**Time: 2.00 p. m.**

**Date: 01/02/2021**

**Venue : Office of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on 01/02/2021 at 2.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.

At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewd and resolved the minutes. Action Taken Report was briefly discussed in the meeting. All the tasks were completed.
2	To review the research activities done under Collaboration with other Institutions	It was decided that the IQAC would take the review of Collaboration with differennt Institutions and collect the data of the collaborative activities

  
**CO-ORDINATOR  
IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
Principal  
J.B.S.P.M. Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

## Action Taken Report

01/03/2021

In compliance with the resolution made in the meeting of IQAC which was held on 01/02/2021, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewed and resolved the minutes. Action Taken Report was briefly discussed in the meeting.	All the tasks were completed
2	To review the research activities done under Collaboration with other Institutions	It was decided that the IQAC would take the review of Collaboration with different Institutions and collect the data of the collaborative activities	Reviewed the collaboration activities. It was observed that some of the faculty have published research papers under Collaboration
3	To organize COVID-19 awareness programme	It was resolved that NSS Unit of the College will chalk-out a programme and conduct it accordingly	NSS Unit conducted the programme in the Georai town.

  
**Coordinator IQAC**  
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Georai, Dist.Beed-431127

  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
**Principal**  
Georai, Dist.Beed-431127

**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalaya, Georai**  
**Internal Quality Assurance Cell (IQAC)**


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**Notice**

**Date: 27/02/2021**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 02/03/2021 at the office of the IQAC at 3.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR IQAC**  
IQAC  
Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

  
**Principal**  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting.  
Review of the action taken report
2. Preparation of University Examination
3. To conduct a lecture on Blooms Taxonomy
4. To organize women empowerment activities on the occasion of International women's Day



## **Minutes of the Meeting**

**Meeting No. 08**


**Time: 3.00 p. m. Date: 02/03/2021**

**Venue : Office of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on 02/03/2021 at 3.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Hon. Prin. Dr. Kanchan Parlikar.

At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewd and resolved the minutes. Action Taken Report was briefly discussed in the meeting. All the tasks were completed.
2	Preparation of University Examination (Online Mode)	It was decided that Mentors will communicate the Mentees through whatsapp groups about the procedure of the Uniersity Examinations to be conducted through online mode. It was also decided that some teachers will be given responsibility as Online Instructors to resolve the issues which occur during online examination Appointed as CS and Under Study to conduct examinations.
4	To conduct a lecture on Blooms Taxonomy	It was decided to conduct a lecture on Blooms Taxonomy
5	To organize women empowerment activities on the occasion of International women's Day	It was decided that Women Empowerment Cell will organize activities

  
**Coordinator IQAC**  
**CO-ORDINATOR**  
IQAC  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
Principal  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

## Action Taken Report

10/04/2021

In compliance with the resolution made in the meeting of IQAC which was held on 02/03/2021, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewd and resolved the minutes. Action Taken Report was briefly discussed in the meeting.	All the previous tasks were completed
2	Preparation of University Examination (Online Mode)	It was decided that Mentors will communicate the Mentees through whatsapp groups about the procedure of the Uniersity Examinations to be conducted through online mode. It was also decided that some teachers will be given responsibility as Online Instructors to resolve the issues which occur during online examination Appointed as CS and Under Study to conduct examinations.	University Examinations were smoothly conducted.
3	To conduct a lecture on Blooms Taxonomy	It was decided to conduct a lecture on Blooms Taxonomy	Lecture was conducted
4	To organize women empowerment activities on the occasion of International women's Day	It was decided that Women Empowerment Cell will organize activities	Women Empowerment Cell conducted programes

  
**Coordinator IQAC**  
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**IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
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J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalay, Georai**  
**Internal Quality Assurance Cell (IQAC)**

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**Notice**

**Date: 15/07/2021**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 19/07/2021 at the office of the IQAC at 2.00 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting.  
Review of the action taken report.
2. To review the result analysis of the Previous Semester
3. To prepare Attainment of Course Outcomes
4. To prepare Attainment of Programme Outcomes

## **Minutes of the Meeting**

**Meeting No. 09**

**Time: 2.00 p. m.**

**Date: 19/07/2021**

**Venue : Office of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on 19/07/2021 at 2.00 p.m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.

At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewed and resolved the minutes. Action Taken Report was briefly discussed in the meeting. All the tasks were completed.
2	To review the result analysis of the previous Semester	Dr. Balaji Rupnar, IQAC Member, briefed the analysis of the results. All the members were satisfied by the results
3	To prepare Attainment of Course Outcomes	It was decided that the Heads of the Department will be instructed to prepare Attainment of Course Outcomes as per the format provided by IQAC and submit the same to IQAC
4	To prepare Attainment of Programme Outcomes	It was decided that IQAC will prepare the Programme Outcomes by analysing the Attainment of Course Outcomes submitted by the Heads of the Departments

  
**Coordinator IQAC**  
CO-ORDINATOR  
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Georai, Dist. Beed-431127

  
**Principal**  
Principal  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist. Beed-431127

## Action Taken Report

31/07/2021

In compliance with the resolution made in the meeting of IQAC which was held on 19/07/2021, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewed and resolved the minutes. Action Taken Report was briefly discussed in the meeting.	All the previous tasks were completed
2	To review the result analysis of the previous Semester	Dr. Balaji Rupnar, IQAC Member, briefed the analysis of the results. All the members were satisfied by the results	Paper-wise analysis of results were prepared by Teachers
3	To prepare Attainment of Course Outcomes	It was decided that the Heads of the Department will be instructed to prepare Attainment of Course Outcomes as per the format provided by IQAC and submit the same to IQAC	Attainment of Course Outcomes were prepared and submitted to IQAC
4	To prepare Attainment of Programme Outcomes	It was decided that IQAC will prepare the Programme Outcomes by analysing the Attainment of Course Outcomes submitted by the Heads of the Departments	IQAC prepared Attainment of Programme Outcomes.

  
**CO-ORDINATOR**  
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**Principal**  
**Principal**  
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**Jaibhavani Shikshan Prasarak Mandal's**  
**Mahila Mahavidyalay, Georai**  
**Internal Quality Assurance Cell (IQAC)**

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**Notice**

**Date: 30/07/2021**

All the IQAC members are hereby informed that the IQAC Meeting for the academic year 2020-2021 is scheduled to be held on 02/08/2021 at the office of the IQAC at 12.30 p. m. The brief agenda of the meeting is as follows. All members are requested to attend the meeting.

  
**CO-ORDINATOR**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

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**AGENDA OF THE MEETING**

1. To review and confirm minutes of the previous meeting.  
Review of the action taken report
2. To make preparation of University Examinations
3. To conduct online covid awareness quiz
4. To collect and review Self-Appraisals of Teachers
5. To collect and review appraisals of the Non-teaching Staff

## **Minutes of the Meeting**

**Meeting No. 10**

**Time: 12.30 p. m.**

**Date: 02/08/2021**

**Venue : Office of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on 02/08/2021 at 12.30 p. m. at the office of the IQAC of the College. The meeting was chaired by Principal Dr. Kanchan Parlikar.

At the outset, Dr. Tabassum Inamdar, IQAC Coordinator welcomed and briefed the committee members about the agenda. The following agenda items were discussed in the meeting and it was agreed by all the members to resolve and implement.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewd and resolved the minutes. Action Taken Report was briefly discussed in the meeting. All the tasks were completed.
2	To make preparation of University Examinations (Online Mode)	It was decided that Mentors will communicate the Mentees through whatsapp groups about the procedure of the Uniersity Examinations to be conducted through online mode.  It was also decided that some teachers will be given responsibility as Online Instructors to resolve the issues which occur during online examination  Appointment of CS and Under Study to conduct examinations.
3	To conduct online Guest lecturers / webinars	It was decided that due to COVID, the Departments should conduct online Guest lectures/ webinars

4	To collect and review Self-Appraisals of Teachers	It was decided that teachers will be instructed to submit the Self Appraisals to IQAC within 15 days
5	To conduct online quiz	IQAC and Department of Marathi organized the activity
6	To collect and review appraisals of the Non-teaching Staff	It was resolved that the Registrar will be instructed to submit the appraisal of the Non-teaching Staff to IQAC after duly signed by the Principal

  
**CO-ORDINATOR**  
**IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127




## Action Taken Report

03/09/2021

In compliance with the resolution made in the meeting of IQAC which was held on 02/08/2021, the following actions were taken.

Sr. No.	Agenda	Resolution	Action Taken
1	To review and confirm minutes of the previous meeting. Review of the action taken report	Reviewd and resolved the minutes. Action Taken Report was briefly discussed in the meeting.	All the previous tasks were completed
2	To make preparation of University Examinations (Online Mode)	It was decided that Mentors will communicate the Mentees through whatsapp groups about the procedure of the Uniersity Examinations to be conducted through online mode. It was also decided that some teachers will be given responsibility as Online Instructors to resolve the issues which occur during online examination Appointed CS and Under Study to conduct examinations.	University Examinations were smoothly conducted
3	To conduct online Guest lecturers / webinars	It was decided that due to COVID, the Departments should conduct online Guest lectures/ webinars	Some of the Department organised guest lectures
4	To collect and review Self-Appraisals of Teachers	It was decided that teachers will be instructed to submit the Self Appraisals to IQAC within 15 days	Submitted the Self Appraisals
5	To collect and review appraisals of the Non-teaching Staff	It was reolved that the non teaaching will be instructed to submit the appraisal of the Non-teaching Staff to IQAC after duly signed by the Principal	Submitted the Appraisals by non teaching

  
**CO-ORDINATOR**  
**Coordinator IQAC**  
Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127

  
**Principal**  
J.B.S.P.M.'s Mahila Mahavidyalaya,  
Georai, Dist.Beed-431127